

*UUCC Board of Trustees Meeting
June 25, 2025 Agenda/ Minutes
In-person at UUCC, 6:30 p.m.*

Officers - President - Judy Gallagher, President-elect - Charlotte Olson, Past-President - Dylan Kussman, Secretary - Linn Robertson
Treasurer - Brianne Brucker-Derveloy **Members-at-Large:** Gary Beale, Emily Compton, Nicky Ozbek
New Members for 2025-26: Roger Davis, Ian Seaton, Bart Solomon
ExOfficio: Rev. Mandy Goheen

Attendees				
Judy Gallagher, Charlotte Olson, Biranne Brucker-Derveloy, Gary Beale, Emily Compton, Ian Seaton				
<i>Time</i>	<i>Topic</i>	<i>Discussion / Decision / Action</i> <i>Discussion in green</i>	<i>Person</i> <i>OR</i> <i>Committee</i>	<i>Status</i> <i>(In progress or complete, results from vote or decision, or outstanding questions in red)</i>
6:30 pm	Opening	Opening Words / Chalice Lighting	Mandy	
6:35 pm		Check -in and welcome new members	ALL	
6:50 pm	Vision Statement	Read the Board Covenant and Board Vision Statement	Brianne	
7 pm	Consent Agenda	May 21, 2025 Minutes Treasurer's Report	Brianne	May Board Meeting Minutes not yet approved as they are still being edited. Judy moved to approve Treasurer's Report for June. Charlotte seconded. Approved. Treasurer's Report is how it is "supposed to go." We

		Treasurer's Report continued	Brianne	usually make our budget, or close to it. We are on track to make 95% of the pledge amount for 2024-25. \$156,000 was pledged, and we have collected \$134,000. Brianne will ask cass to send out a final statement to everyone for 2024-25, to encourage final payments. We also want to make sure everyone gets a 2025-2026 statement each quarter. In general, any spending done outside the budget needs to be approved by the Board. We should create a policy that explains our accounts. What is the threshold that needs to be reached in order to access that money? Should we announce and share the Share the Plate donation amounts? At the end of the year, or throughout the year? We got a refund from Crown Castle (cell phone tower company) for \$2000 for tax repayment. They paid us back because we paid property taxes we shouldn't have. We need to invest the Crown Castle money (almost \$50k). It is sitting in a checking account and needs to be moved to Fidelity to be invested. Daidee will talk to the people who manage our Fidelity accounts (balance of \$117k). The Finance Comm will decide how to invest this.
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7:10 p.m.	Old Business	~Stewardship Campaign Update - Goal for FY26 was \$161,000. Total pledges received was \$158,394. We did better on getting pledges in and acknowledging/thanking people for their pledges. Gary was campaign chair.	Gary	
7:20 pm				
7: 40		~ Review Board Goals set at August 2024 retreat - Accomplishments – We completed new doors & windows project. We did have a Fire Drill. We did get Wowzers up and running again, and working on Mandy’s Sabbatical, with Gale Audier as the new chair.		
		Still working on – We did not apply for any grants. We did not find a replacement for Power Church. We did not work on Nominating Comm, but there is a new member on the Nom Comm for new FY so maybe they can work on that. We did not complete recertification for being a Welcoming Congregation. We did not work much on the website, although the office admin is starting to work on it (adding board minutes, for example).	Judy	
8 pm	New Business	We did open an account at TVFC. Funds will be moved after new FY. Does Cass have access? New ACH’s going there? Credit Cards?	Brianne	Brianne will find out if Cass has access to TVFCU account. Brianne will find out if Mandy can get a TVFCU card in her own name? We could allow Whitney and Karla to keep their Builtwell cards which are in the name of the church. Another option is to get another Builtwell card in Mandy's name. Brianne will also find out • Are we are paying a service fee for our Builtwell cards?

		~Board Retreat 2025 - Aug. 9, 10 am - 3 pm St. Francis of Assisi Episcopal Church at the All Saints House in the back 7555 Ooltewah Georgetown Road Ooltewah, TN 37363 https://docs.google.com/document/d/1TXp4vBaP8ndXHY6p3h9tYj8CbEOVIDpwINrN6pkiTBs/edit?usp=drive_sdkf ~Sabbatical Updates Person(s) to answer building alarm calls? If the alarm goes off, the alarm company calls the church and asks for the code word. If no answer, or the person doesn't know the code word, they then call the police and a church member. ~ Pride committee: Note date change to Oct. 5	Charlotte Charlotte	• Would we also pay a monthly service fee for a TVFCU card? • Is there a monthly limit on spending for the TVFCU card? Brianne will research this and make a recommendation. Gary and Emily both are unable to attend. One vegetarian. Charlotte will make sure the 3 new board members get background checks, either by giving their info to Whitney to run on their behalf, or by entering their info into First Advantage website themselves. Dave Benn will be the first person to answer building alarm calls. Judy will be the second. There is no set code word - you give the alarm company your code. Charlotte will create document with these steps.
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		Board Rep to cover Sundays Charlotte and Judy are gone: July 20 and 27 Charlotte also gone July 6 Review new Board Rep Tasks Sunday Morning “Enhanced” Board Rep Duties Executive Session	-Charlotte	June 28 - Charlotte, July 6 - Judy, July 13- Brianne, July 20 - Emily, July 27 - Ian, Aug 3 - OPEN, Aug 10 - Emily
8:15.	Committee Items**	Wowzers	Charlotte	
		Welcoming Congregation - no update Right Relations comm– Can we add the Right Relations doc to website alongside the Agreement for Fellowship? (Governance section of website needs some work. Who would handle this?) Can we also confirm who’s on Right Relations Comm (aka Comm on Shared Ministry)?	Charlotte	Right Relations Committee aka CoSM – Judith Pedersen-Benn, Amy Mowbray, Sam Jones, and Rev . Pam Johnson No decisions made on adding RR doc to website. The 2 docs may need to be merged or revised somehow. CoSM can help mediate this movement. The prevailing document is the Right Relations document, not the Agreement for Fellowship.
		Nominating Committee	Judy	
		Finance / Endowment	Brianne	
		Hospitality Committee -		
		Religious Education	Brianne	Update - Wendy Sapp is no longer on RE Comm. She is now heading up Pastoral Care.

		Art on the Walls:	Emily	
		Membership	Charlotte	Charlotte will find out what happens to the pink pieces of paper that visitors fill out. We want to make sure there's follow-up.
		Facilities	Gary	
		Personnel	Judy	
		Earth Centered Group	Linn	
		Sabbatical Committee - https://uucolumbia.net/sabbatical/ Committee members: Jen Horning, Leila Rose, and ? Board member? The role of the committee is to teach the congregation about the purpose of sabbatical, to coordinate the beginning and end of Rev. Mandy's sabbatical, to support the ongoing work of the worship steering committee and pastoral care team in the minister's absence, and to serve as a resource to congregational leaders. Committee to develop flyer for congregation that answers many questions. Perhaps plan a goodbye/last service day? <i>The official dates of Mandy's Sabbatical are August 1, 2025 - January 5, 2026.</i> <i>Mandy: Would a board member please join the group? I have started planning and paid tuition for art classes. And planned a personal theme for each month I am away. Who do we need to join? How do we make this fun? 6/22/25</i>	Charlotte	Mandy recommends we check with the Personnel Comm around October to check on how everyone is doing. Charlotte will make a note of this.

		<i>Sabbatical Question Box: Ask Rev. Mandy Anything!</i> <i>Service planned.</i> <i>Aug- Unfinished Business</i> <i>Sept- Art</i> <i>Oct - Travel</i> <i>Nov - Quiet</i> <i>Dec - Regroup</i> <i>Jan -ReEntry</i> <i>Staff Supervision: Judy has met with all staff. She will work with/supervise Whitney and Karla. Meeting weekly with each, on Tuesdays.</i> <i>Gary Supervises Leila</i> <i>Brianne works with Cass</i> <i>Who will approve timesheets?</i>		
		Buildings and Grounds	Gary	Supervisors will approve timesheets. Gary can sign Leila's timesheet.
8:25 pm	Next Meeting dates: Fourth Wednesdays. August 27, September 24 No July Board Meeting Opening and closing words for August/September meeting		BOT	
	One-word check out		BOT	
	Closing words / Chalice extinguishing		Mandy	

** Please review consent items prior to the meeting. The consent agenda will be voted on in its entirety. You can find May 2025 board minutes here:*
<https://docs.google.com/document/d/15rBhOw-DRyLuxEEgOxX7fknh8nHY6Te808Izp5Gdwa8/edit?tab=t.0>

** * If your committee needs to specifically have the board address an item, do bring it before the board. Otherwise all committee reports should be included in the agenda ahead of time and will be accepted as part of the Consent Agenda.*

IMPORTANT LINKS:

Board Rep / Sunday Hospitality sign ups: <https://www.signupgenius.com/go/10C084FAEA62AA2F8C07-sunday/152557149#/>

Sunday Service Rep Duties:

https://docs.google.com/document/d/1rOyrK5jeo3h_q0weC3fcLsdOrOjRo7uoMabj1tgwaCA/edit#heading=h.euq77ign4y9

Committee Reports - June 2025

Treasurer's Report
June 2025

Overview

Cash

Account	Current Year	Previous Fiscal Year
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Checking	\$42,727.76	\$22,8817.35
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Money Market	\$43,785.24	\$42,813.97
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TOTAL	\$86,513.00	\$65,631.32
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Investments:

Fund Account Value

as of 6/13/2025

Account Value

as of 4/13/2025

Change from

last period

Duncan	\$23,621.54	\$20,133.15	\$3,488.39
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Non-Duncan	\$94,206.11	\$84,753.06	\$9,453.05
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TOTAL	\$117,827.65	\$104,886.21	\$12,941.44
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Endowment:

\$153,327.21 as of 5/31/2025

Details:

Income Expenses

\$23,435.30 \$17,897.64

Current Period Excess Expenses: \$5,537.66

Year to Date Excess: \$2,949.76

Notes:

- We received \$14,378.29 in pledges in May, YTD we have received \$134,102.23 in pledges. We need to raise \$21,896.77 to reach our pledge goal of \$156k. We may not reach that, but if we make \$13k in pledges in June (we made \$12k in March and \$14 in May) we will have brought in \$147,000 in pledges. This would be roughly 95% of budgeted pledge revenue.
- We received 2 payments from CC in May
- We received 2 payments in May for ReConnect
- Share the Plate: Our STP donation for May was to Metropolitan Ministries for \$411.18