

UUCC Board of Trustees
May 16, 2022
6:30 pm

Attendees: Chen Zhang, Andy Foskey, Sally Peixoto, Judy Gallagher, Christian Horvath, Rodger Miller, Amy Kusman, Rev. Mandy Goheen, and Camille Mason.

Opening Words/Chalice Lighting: Amy

Instructions on Not Giving Up

[Ada Limón](#) - 1976-

More than the fuchsia funnels breaking out
of the crabapple tree, more than the neighbor's
almost obscene display of cherry limbs shoving
their cotton candy-colored blossoms to the slate
sky of Spring rains, it's the greening of the trees
that really gets to me. When all the shock of white
and taffy, the world's baubles and trinkets, leave
the pavement strewn with the confetti of aftermath,
the leaves come. Patient, plodding, a green skin
growing over whatever winter did to us, a return
to the strange idea of continuous living despite
the mess of us, the hurt, the empty. Fine then,
I'll take it, the tree seems to say, a new slick leaf
unfurling like a fist to an open palm, I'll take it all.

- a. What word or image stays with you from this passage?
- b. How does this passage touch you personally?
- c. How might this passage inform our work this evening?

Check-In

Read the [Board Covenant](#).

Consent Items:

- Minutes
- Treasurer's Report
- VP Reports

Motion made by Chen to approve consent items. Motion unanimously approved.

Decision Items:

- Topic: 2022-23 Budget
 - Motion: Chen moved to accept the budget as written by the Finance Committee, and present to full congregation at June 12 Annual Meeting.
 - Second: Rodger seconded.
 - Amendment: Board and Finance Committee to review progress on budget and make revisions as necessary in October.
 - Unanimously approved.
- Topic: Building on the Lewis Property to reduce ta? TABLED until June.
A Lean To?

Information/Planning:

- Annual Meeting Planning
 - Planning Table

Component	Responsible Person
Membership list	Farin
Send out budget and slate of officers ahead of 5/29	Roger & Judy

Online voting form by 6/12	Sally
Sermon	Dylan & Andy
President's Message	Chen
Minister's Message (Recording)	Mandy
Establish Quorum (20%)	Judy & Andy
2022-23 Budget	Roger
Budget Vote Tally	Judy & Andy
Board Rep/Nominating/GA Reps Vote	Nominating
Vote Tally	Judy & Andy
Appreciation Message for Leaders Stepping Down	Christian

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Check Out

Closing words: Amy

When Giving Is All We Have

[Alberto Ríos](#) - 1952-

*One river gives
Its journey to the next.*

We give because someone gave to us.

We give because nobody gave to us.

We give because giving has changed us.

We give because giving could have changed us.

We have been better for it,

We have been wounded by it—

Giving has many faces: It is loud and quiet,
Big, though small, diamond in wood-nails.
Its story is old, the plot worn and the pages too,
But we read this book, anyway, over and again:
Giving is, first and every time, hand to hand,
Mine to yours, yours to mine.
You gave me blue and I gave you yellow.
Together we are simple green. You gave me
What you did not have, and I gave you
What I had to give—together, we made
Something greater from the difference.

Opening/Closing words for June: Andy
Next Meeting is June 20.

May VP & Staff Reports

VP Resources, Amy Kussman

1. **Talked to Dave B. about changing up the Landscape Committee**, with a possible new Chair to take over Bonnie's spot.
2. **Window Coverings for Office**: Update: I talked to Farin and she is looking into how much we paid for Rev. Mandy's window coverings. I would like to know the top amount I could use for these coverings because they will have to be a special order, due to their size. We have measurements of the windows in Farin's office-searching options to purchase shades similar to the ones in Rev. Mandy's office (beige or cream colored).
3. **Locks on Forum/RE/Nursery**: Looking to replace the locks with a lock similar to the front door. Currently, the front door is the only way in and out of the building. Had an issue in the past where we couldn't get in the building, after an attempted break in. We'd like to have a way for kids to leave the room and go to the playground, without worrying about getting locked out.
4. **Pines are dying out on our property**. Several pines have fallen, and have been bucked up already...but there are more standing dead that need to be removed. The pines will naturally be replaced with the upcoming hardwoods, but we will have to stay on top of their removal to avoid any injuries.

Treasurer's Report

Report for April 2022

Created 5/11/2022

Balance Sheet

1. BANK ACCOUNTS AND CASH

- a. First Volunteer Checking \$ 31,815.55
- b. First Volunteer Money Mkt \$ 41,733.88
- c. Total Bank Account and Cash at \$71,299.91vs. \$80,109.36 last month.

2. FIDELITY INVESTMENTS

Mutual Funds

Mutual Funds

Account Type	Account #	Beginning mkt Value	Change in Investment	Ending mkt Value	Short Balance	Ending Net Value
CORPORATION	Z50749800	\$96,694.45	-5182.08	\$91,512.37		
Symbol/CUSIP	Description	Quantity	Price	Beginning Va	Ending Val	Cost Basis
Z50749800						
Mutual Funds						
FXAIX	FIDELITY 500 INDEX FUND EAI: \$216.32 EY: 1.44%	104.604	143.53	16448.36	15013.81	14133
FNCMX	FIDELITY NASDAQ COMPOSITE INDEX EAI: \$92.23 EY: 0.59%	99.821	155.52	17889.92	15524.16	16991.26
FITLX	FID US SUSTAINBLTY INDEX FUND EAI: \$62.23 EY: 0.94%	361.795	18.23	7217.81	6595.52	7500
FSLEX	FIDELITY ENVIRONMENT & ALTERNATIVE ENERGY	212.844	29.22	6979.15	6219.3	7243.69
SubTotal of Mutual Funds					43352.79	45867.95
Core Account						
SPAXX	FIDELITY GOVERNMENT	48159.58	1	48159.21	48159.58	N/A
SubTotal of Core Account					48159.58	

Income and Expense Sheet

1. Year to date income of \$ 137,156.18 is less than year to date budget of \$ 142,229.59
2. YTD Pledges and Offertory of \$ 101,293.14 is \$ 16,456.92 below YTD Budget.

Endowment Fund

Endowment fund balance is at \$128,851

Submitted by:
Rodger Miller Treasurer

FINANCE COMMITTEE MINUTES

May 12, 2022 – via Zoom ---- DRAFT

Recommendations and Information for the Board of Trustees

- 1) Facilities Repair/Maintenance (6325-500) exceeded its budget in April due to the unexpected plumbing repairs.**
- 2) The Finance Committee believes that to lower Lewis Property Tax (6527) from the current annual \$500 would require some type of structure to be built on the property.**
- 3) The 2022-23 budget will be sent separately to the Board for approval before the annual church meeting. In its current form, the budget results in a \$23,000 deficit.**

MINUTES

Present via Zoom: Chair: Christian Horvath, Daidee Springer, Bill Derrickson, Rodger Miller, Chen Zhang, Andy Foskey, Amy Kussman and Lynna Ruth Standridge.

Chalice Lighting and Reading: Christian opened the meeting at 6:36 p.m. Christian lit a virtual chalice and Daidee read *Fragility/Divinity* written by Jill-Beth Sweeney Schultheis from *For All That is Our Life*, a meditation anthology edited by Helen and Eugene Pickett.

Reports by Acclamation:

Minutes from April FC meeting

Minutes of the April 14, 2022, FC meeting were approved by acclamation with many thanks to Daidee.

April Financial Reports

The Balance Sheet for April is notable because the cash accounts, checking in particular, continue to go down. FC would like the \$0.05 in the Poinsettias account to go away [Note: Lynna Ruth did this after the meeting]. The committee questioned what is in 3209-407 (AV). Lynna Ruth looked it up and reported that it was a payment to Sweetwater Sound, so it is correctly posted. A previous decision to pay this account from the Very Temporary account will not work, as it has a balance of around \$40.

The Income and Expense Statement drew several discussions. Cell Tower income appears to have been paid for two months. It will increase on a monthly basis, from \$1,637 to \$1,673 for now, and then increase again by \$375 later in the calendar year. On account 6050-406 (Ministerial Search/Sabbatical), Finance wants that moved to 6220-200 (Youth RE), because it was an ad on Indeed for the DRE position [Note: Lynna Ruth did this after the meeting]. Account 6325-500 (Repairs/Maintenance) pushed that account over budget, but this was due to unexpected plumbing issues. Since the land has been improved, account 6527 (Lewis Property Taxes) was discussed in terms of getting the tax lowered. However, the committee was reminded that we would need a structure of some type built onto the land. No decision was reached by the committee, as this probably would need to come from the Board.

Old Business:

Duncan Investment & Fidelity Brokerage Accounts Controls

Bill spoke to Fidelity about what control church individuals might have over those resources. He learned that distributions could only go to our church checking account, not to any individual's checking account. Bill also asked about professional management of the account, due to recent losses. Fidelity will charge 1.5% to manage the investment accounts, and Bill will work on the paperwork for this.

2022-2023 Stewardship Campaign

The campaign has started and is ongoing. Pledge cards were given out at the Sunday service or mailed out. Chen and Rev. Mandy are doing a follow-up mailing to convey some urgency. The committee is still working out various details. We were reminded that the pledge cards will need to be collated into a spreadsheet. Christian suggested that the committee will need the next three Sundays to push for the pledge cards, which makes May 29th the potential 'end'. The annual meeting is scheduled for June 12th and the budget has to be available two weeks prior, or May 29th. The committee will still be asking for pledges up into July and perhaps August, and may do a second push later in the year.

Reports about Financial Status in nUUsletter

Daidee shared a 'blurb' from another church. After some discussion, the committee suggested a few small changes

and agreed that the monthly information could start in two weeks after Farin returns from vacation.

Cell Tower Signage

Bill spoke with Crown Castle. They will switch the faded sign panel with the one opposite, which is almost pristine, repair handrails and deal with mold in the outbuildings. He expects the additional \$375 per month rent will start afterwards, but has no detail on the work timetable.

2022-23 Budget Everyone agreed that this budget is too optimistic. After a very long discussion and working with the numbers,

Christian created a revised spreadsheet, which showed \$192,312 income (\$150,000 pledges), \$161,881 personnel expenses, \$215,396 in total expenses, and resulted in a deficit of \$23,084. We suggested three possible ways to make up some of that deficit:

Need staff support to raise funds ?? amount

Endowment transfer \$3,750-4,000

Use some COG funds \$4000
Remaining deficit \$15,334

New Business:

Funding Needs for Summer Environmental Program

Selina Duncan would like to have five or six environmental-themed lectures during the summer months. She has spoken to environmental groups in the area, who have agreed to send speakers. The committee agreed that Adult RE (6210-200) would be the appropriate account, but the precedent at the Forum was to not pay speakers.

Endowment Committee Report:

The value of the endowment fund at the end of March rounded to \$135,906. The value at the end of April was \$128,851 – or an approximate \$7,000 loss for the month.

June Meeting:

Date: Thur., June 9, 6:30 pm Chair: Lynna Ruth

Scribe: Christian

Chalice Readings: Bill

Extinguishing the Chalice and Closing Reading Christian

Adjourned the meeting at 9: 5 p.m. Daidee extinguished the chalice and closed the meeting with Of Course, written by Janet Hutchinson from the same meditation anthology.

Respectfully mitted,
Lynna Ruth Standridge, Scribe

May Board Report - Religious Growth

DRE Incoming

1. Camille Mason is our new Director of Religious Education! Yay!
2. There were some unexpected difficulties with the whole hiring process, so we offered her the position later than intended - meaning there was very little overlap with outgoing DRE Amanda.
 - a. RE committee and staff (mainly Rev Mandy) will play a larger part in helping her learn the role. Let's support her too.

Sunday Morning RE

1. Looking at previous Soul Matters curriculum for summer, either Creativity or Possibility theme
2. Classroom cleaning/organizing postponed so the committee and DRE can do it together
3. Planning a flyer to showcase RE to families and visitors, using images of the murals and our own kids (with consent)
4. Recommend to open the nursery as soon as possible
 - a. We're already getting more babies and young children, and want to be welcoming to newcomers with them, too
 - b. While we have combined classes, including babies with teenagers is especially difficult for learning and activities
 - c. This was already budgeted for as a typical expense, but not spent because of covid
5. Children and youth will get the same new Connections nametags as adults

Lifespan Learning

Summer Forum is being organized by Selina as a 6 week series focusing on the environment