

Uucc Board of Trustees  
July 20, 2021  
6:30 pm

Attendees: Chen Zhang, Judy Gallagher, John Standridge, Sally Piexto, Rev. Mandy Goheen, Rodger Miller, Farin Cloyd, Christian Horvath, Gary Beale.

Opening Words/Chalice Lighting: Chen Zhang

- a. What word or image stays with you from this passage?
- b. How does this passage touch you personally?
- c. How might this passage inform our work this evening?

Check-In

Read the [Board Covenant](#)

Consent Items: *Unanimous Consent Acceptance*

- Minutes
- Treasurer's Report
- VP Reports
- Staff Reports

Decision Items:

- Topic: A/V Update  
Gary Beale reviewed the document shared with board in June.
  - Infrastructure with electricity is a challenge. Amy is working on. Cost can be 0-\$5,000. Waiting on the estimate from a contractor.
  - Gary and Steve Hollingsworth working on Wifi network structure. Estimated cost: \$1,700.
  - Assisted listening device needs upgrading. Gary and Jon Littlefield working on.
  - Audio system in the sanctuary needs to be upgraded. They are working on that. Package of equipment to upgrade is about \$6,400.
  - Streaming services: Need a system that can capture service with both quality video and sound. Gary has presented various systems for consideration. Option he proposes: consumer grade camera, switching station, etc.... Cost about \$3,200-\$3,300.
  - Improving quality of RE video related offerings: Cost about \$1,000 per room. RE Committee is okay with just having one room set up for zoom.
- Motion: John moved the church provide enhanced AV equipment for its mission, done in three phases. 1) Electrician 2) Audio/visual in sanctuary 3) RE upgrade.

- Second: Rodger seconded.
- Amendment (if any): Rodger amended that the maximum budget for the project is capped at \$15,000.
- Amendment Second (If any):
- Vote Count: Unanimous passed. 6 votes.
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- Topic: Safe Return  
Mandy: Proposed plan to come back: Softly roll back in, building on increasing size of crowd throughout August, coming back fully in September. Dates could be moved. John suggested two meetings....one in person, one on zoom. Board needs to update the levels of Covid risk colors.
- Topic: Update Board Covenant  
Mandy suggested everyone look at covenant and prepare for changes next month.
  - Motion:
  - Second:
  - Amendment (if any):
  - Amendment Second (If any):
  - Vote Count:
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#### Information Items:

- Board Member Duties
  - Board Rep. Possibility to include Nominating Committee members on Sunday mornings. Judy and Chen to talk about Nom. Committee
  - Reports: Reminder that VPs have committees to be in contact with and report to board.
- Board Retreat: Coming. Chen and Mandy will be working on.

#### Check Out

Closing Words/Chalice Extinguishing: Chen Zhang

**Closing Words next time:** Christian

## July Board & Staff Reports

### Treasurer's Report

Unitarian Universalist Church of Chattanooga									
Income and Expense Statement									
Consolidated - June 30, 2021									
			Current Period	Year to Date (YTD)	YTD Prior Year	YTD Budget	YTD Budget %	Annual Budget	Annual Budget %
<b>INCOME</b>									
PLEDGES & OFFERTORY	4020		6,089.67	173,315.79	158,057.29	134,768.00	129%	134,768.00	129%
GIFTS	4051		0.00	20,318.00	11,407.61	2,000.00	1016%	2,000.00	1016%
FUNDRAISERS	4100		0.00	0.00	1,479.31	5,000.00	0%	5,000.00	0%
INTEREST & MISC.	4500/4600		3.90	20,513.89	25,667.05	930.00	2206%	930.00	2206%
RENTS AND LEASES	4700		1,521.00	18,038.40	27,167.42	19,677.28	92%	19,677.28	92%
<b>TOTAL INCOME</b>			<b>7,614.57</b>	<b>232,186.08</b>	<b>223,778.68</b>	<b>162,375.28</b>	<b>143%</b>	<b>162,375.28</b>	<b>143%</b>
<b>EXPENSES</b>									
PERSONNEL EXPENSES	5010		7,226.00	141,719.20	149,600.31	141,542.13	100%	141,542.13	100%
BOARD EXPENSES	6001		0.00	158.35	863.32	500.00	32%	500.00	32%
PROGRAMS	6100		490.00	2,084.41	6,640.77	3,800.00	55%	3,800.00	55%
RELIGIOUS EDUCATION	6200		1,813.02	3,662.18	3,713.83	5,500.00	67%	5,500.00	67%
OPERATIONS	6300		2,291.79	18,817.28	28,602.92	23,775.00	79%	23,775.00	79%
DENOMINATIONAL EXPENSES	7000		0.00	11,951.00	13,258.00	11,951.00	100%	11,951.00	100%
<b>TOTAL EXPENSES</b>			<b>11,820.81</b>	<b>178,392.42</b>	<b>202,679.15</b>	<b>187,068.13</b>	<b>95%</b>	<b>187,068.13</b>	<b>95%</b>
<b>SURPLUS/-DEFICIT</b>			<b>-\$4,206.24</b>	<b>\$53,793.66</b>	<b>\$21,099.53</b>	<b>-\$24,692.85</b>	<b>-218%</b>	<b>-\$24,692.85</b>	<b>-218%</b>
<b>KEY DEVELOPMENTS</b>									
1. Pledges & Offertory were weak at \$6.1k in April. YTD pledges are still \$38.5k higher than YTD budget.									
2. Personnel expenses are at 100% of YTD budget. Programs & RE at 62% and Operations at 79% of YTD budget.									
3. Deficit of \$4.2k in June. On a YTD basis our surplus decreased to \$53.8k (incl. PPP Loan of \$20k).									

## Holding off another month at least

### UUCC Proposed Soft Return Sunday Schedule

Aug 8	Aug 15	Aug 22	Aug 29
Speaker: Rev Mandy Title: To Question is the Answer? Guests: Youth Music: Notes: Monthly theme "To Question"	Speaker: Rev Mandy Title: Back to School? Guests: WoWzers Music: Notes:	Speaker: Rev Mandy Title: Forward Through the Ages? Guest: Staff Music: Jennifer Notes:	Speaker: Chen? Title: State of UUCC? Guest: Board & Com Chairs Music: Notes: Last Zoom Service,

is the Answer” multigenerational			Rev Mandy off
Sept 5	Sept 12	Sept 19	Sept 26
Speaker: Rev Mandy Title: Dress Rehearsal Music: Notes:	Speaker: Rev Mandy Title: Ingathering Music: Notes: multigenerational  Food drive Howard School	Speaker: Rev Mandy Title: The Season of our Wildest Dreams Music: Notes: Pet Blessing  Pet Food Drive	Speaker: ????? Title: Music: Notes:  Rev Mandy off

Things to note:

- **No one should feel required to attend!!!!!!!!!!**
- Greeters?
- Streaming will have to come later when equipment is approved, purchased, and installed
- Can we rent a tent for the month? Sunshade? What happens to the grass? Use the old chairs? Tarp do it yourself shelter? Fans electric/hand? Gather space for coffee and for people to listen to service from outside
- Inside mask requirement until all ages have vaccines available to entire community
- Exterminator will need to come and do a thorough sweep of nursery and sanctuary
- Nursery Care?
- Housekeeping? (Rev Mandy has someone to do this and are ready to start but we need to negotiate pay and contract)
- Old chairs? Can we use them outside?