

## **BOARD MEETING MINUTES FOR APRIL 2019**

### **UNITARIAN UNIVERIALIST CHURCH OF CHATTANOOGA**

**Present:** Nicky Ozbek, President; Link Christiansen, VP Congregational Life; Connie Cowherd, Secretary; Lynna Ruth Standridge, Treasurer; Mandy Cowley, Church Administrator.

A quorum is present.

**Absent:** Bart Solomon, Past President; David Benn, VP Resources.

**Guest:** Jim Wellborne, Chairperson Nominating Committee; Iris DePlaza, DRE

**Meeting called to order:** by Nicky at 6:35PM

**Chalice Lightening:** Lynna Ruth

**Minutes:** Lynna Ruth makes a motion the minutes be approved as written. Link seconds. Minutes approved unanimously.

**Treasurer's Report:** Lynna Ruth reports last month's expenses were on track with the budget. There is the \$35,000. Surplus as a result of not having a full-time minister this past fiscal year. (see attached report).

**VP Congregational Life:** Link has no report. He and wife will be moving to Kentucky within the next couple of weeks.

**VP Resource Ministry:** David Benn – absent

**Religious Education:** Iris reports she will be interviewing for nursery workers within the next 10 days. Expect the new worker to start on the 28<sup>th</sup>. Four teens went to the Mountain Retreat. There are 9 consistent children attending Sprouts.

#### **Decision Items:**

- Endowment Committee – appoint 1 new member. George Helton will be moving in August. The Endowment Committee will may a recommendation to the Board. Jim Wellborne and Board members discussed possibilities.
- Stewardship Campaign Update – a divided phone list was reviewed. Each Board member received their list of members to contact that have not yet pledged. This needs to take place by May 5<sup>th</sup>.

- Projector in Sanctuary – A replace bulb warning light is now glowing on our current projector. Options are a new projector with capability to connect to WIFI (\$3000 to \$5000), replacing the lamp, or replacing existing projector with refurbished projector. Dave is working with the Wowzers, Communications Committee, sound technicians and Finance Committee. Board will await a final recommendation.
- Jim Wellborne, Chair of Nominating Committee, presents to the Board their slant of 2019 – 2020 Board Nominees. Board members were agreeable with the recommendations. These individuals will be presented to the congregation at the June 9<sup>th</sup> Annual meeting. There is now a need for a new VP of Congregational Life. If no one is nominated, the new Board will appoint one after the 1<sup>st</sup> of July.

#### **Informational Items:**

- Policy regarding using members to staff coverage – Mandy recommends a policy be developed to outline how we pay church member(s) covering in the event of staff absence (or do we not pay them). We have to be consistent in handling this matter. Mandy will draft a policy and present to committee members for input. If anyone reaches the threshold of income, a 1099 will be issued.
- Chattanooga Girls Rock Rental – electronic vote. Dave has spoken with this organization about renting the entire church for their summer camp. Chattanooga Girls Rock Board will be meeting in the near future and get back with Dave.
- Ministerial Contact Update/Ministerial Search Update – Nicky reports the contract update went very well. The ministerial candidate had no questions or concerns.
- Upcoming dates: Service Auction May 18<sup>th</sup>, Quarterly Council May 11<sup>th</sup>, Annual meeting June 9<sup>th</sup>.
- Link's dates on Board Rep Schedule – need coverage. Dates filled in by other Board members

**Action Items:** None

**Policies Past:** None

**Quick Reports:** Next Board meeting is May 15<sup>th</sup>, 2019.

**Board Rep. Schedule:** May 12<sup>th</sup> Bart and Nicky;

May 19<sup>th</sup> Lynna Ruth and Dave; May 26<sup>th</sup> Nicky and Link; June 2<sup>nd</sup> Bart and Dave;

June 9<sup>th</sup> Nicky and ??; June 16<sup>th</sup> Connie and Dave; June 23<sup>th</sup> Bart and Connie;  
June 30<sup>th</sup> Lynna Ruth and Connie

**Opening and closing words:** Dave Benn

**Meeting Adjourned:** 8:30 PM

Respectfully submitted,

Connie Cowherd, Board Secretary

## Treasurer's Report

March 2019

### Balance Sheet (Assets and Liabilities)

- 1) Temporary Fundraiser (2304) shows a balance of \$1226.55. This still includes the Dove Cards, plus \$1082.50 from the Exonerated Play, plus \$32 (balance after expenses) from the Zimmerman concert. Most of the balance will be moved to the budgeted Fundraiser account (4100).
- 2) The RE department is having regular fundraisers, mostly dinners (2309-230).
- 3) As noted previously, Equipment Reserve (3222-501) shows a negative balance (-300.45) after the purchase of the new refrigerator. We anticipate the negativity will continue until after the service auction.

### Income/Expense Statement (Incoming versus Outgoing Cash)

- 1) The current year pledges (Account 4030) for March totaled a respectable \$12,525.34, bringing the total for year-to-date to \$142,977.37. Compared to year-to-date budget, we are ahead by roughly \$14,500 (rounded). Compared to prior year, we are ahead by about \$3,400.
- 2) The interest on the MoneyMarket savings account continues to show significant gains, with total interest for the year at \$129.91, which is more than double the annual budget.
- 3) As noted in previous reports, the cell-tower rent shows us to be one payment behind, compared to the year-to-date budget, but we are not. The July 2018 payment was made and credited to June 2018.
- 4) As reported previously, on page 7, year-to-date non-budgeted expenses is reported as \$1.50, which is a reference to an earlier bank charge.
- 5) Total income = \$15,834.06. Total expenses = \$16,870.22. Excess expenses over income (i.e., "loss") for month = \$1,036.16. As of now, year-to-date revenue exceeds expenses by \$39,950.78, which is slightly less than last month. Total income year-to-date now runs approximately \$6,691 more than the same time last year (even though Church of God rentals this year should make it in the neighborhood of \$9,000). Total expenses have decreased \$24,935 compared to this time last year.

### Endowment

Total value on March 31, 2019, was \$97,762.82. This is a gain of approximately (i.e., rounded) \$1,017 for the month and \$6,834 for the year-to-date.

### Fidelity T-bills

The total of the Fidelity account, which contains the T-bills (former CD's), is \$59,785.79, which represents an increase in value of \$133.52 from last month. Of that \$59,785.79, \$15,000 belongs to the Duncan endowment, leaving a non-Duncan balance of \$44,652.27, which is spread among two T-bills (maturing 8/15/19) and a cash account (\$785.79), which receives the interest, dividends and increases in the value of the investment.



BalSheet\_2019Mar.pdf INCEXP\_2019Mar.pdf  
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