

## **BOT Meeting Minutes for November 19, 2014**

### **Unitarian Universalist Church of Chattanooga**

**Present:** Leslie Brock, President; Monique Lewis, President Elect; Daidee Springer, Treasurer; Jim Welborn, Secretary; Buck O'Rear, VP Resources Ministry; Cecile de Rocher, VP Religious Growth Ministry; Linda Park, VP Outreach Ministry; Greg Cruz, VP Congregational Life Ministry; Frank Caperton, Past President; Rev. Cathy Harrington, Developmental Minister

**Guest:** Kay McCurdy, DRE; Paul Adler, Building and Grounds Committee

Leslie called the meeting to order at 6:28 pm. Greg lit the chalice and showed an Utube video on Perspective. Daidee was time keeper and Monique process observer.

**Parking Lots:** Paul gave the BOT a report on the condition of our parking lots. Priorities are as follows in terms of severity of deterioration of the lot surfaces.

1. Ramp to Spahar lot
2. Ramp for trash dumpster
3. Main lot Fine cracks
4. Ramp to over flow lot

All areas are in need of repair and the longer we wait the more expensive it will get. Paul distributed photos detailing the extent of damage. Paul will get cost estimates as soon as he is given direction on how to proceed. The BOT will address the parking lot situation at a called meeting or another BOT meeting.

Everyone checked-in.

**October Minutes:** Cecile made a motion to accept the minutes as amended. Linda seconded the motion and the minutes were approved.

**Minister's Update:** Wendy Sapp is working on the Memorial Service for Mr. McDuffie

Rev. Cathy Reported on her trip to the Developmental Minister Conference and also discussed The Boulder Experiment. Reports attached.

"Serving with Grace": Our homework for December is for everyone Read and Reflect on the Chapter entitled Mindful Meeting starting on page 33. Next Bot meeting we need to look at the agenda and see what is directed internally, directed to the group, and what is directed to the world.

**Financial reports:** Daidee reported

**Bequests:** Lyle Claiborne's bequest is \$4,386.26. The Finance Committee recommends that we allocate funds as follows. One half to Search and Sabbatical for Minister, one fourth to Building Reserve fund, and one fourth to Endowment. There are no restrictions on the funds. **Daidee made a motion to accept the recommendation of the Finance Committee on the allocation of funds from the Lyle Claiborne bequest. Monique seconded the motion and it was approved by the board.**

Helen Solomon's bequest is \$10,055.01. We need to check with Solomon family before any decision is made on the allocation of funds. We will wait for Finance Committee's recommendation.

Finance: There is no real change or reason for alarm. We are ahead for the year but going down. The spike anticipated in December will be reflected in January.

**Items from the Finance Committee:**

**Update on the Activity with UUA Consultant for Stewardship:** Bill Clontz, Congregational Stewardship Network (CSN) consultant for the UUA will be here on December 5-7 for the Stewardship campaign.

Buck passed out the Next Step Weekend revised agenda. All committee chairs and members are encouraged to attend. A sign will need to be placed by the Walkway to the Forum Room for the Saturday session so we do not disturb the Church of God.

The consultant will give a verbal report to us before leaving on Sunday and a detailed written report will be sent at a later date. We have no other obligation to the consultant however, if we decide to use the consultant further then there will be additional fees.

**Report planning for 2015-2016 Stewardship campaign:** Gail Audier will co-chair the Stewardship campaign and the stewardship committee consists of David Reed, Frank Caperton, Buck O'Rear, Gail Audier, Daidee Springer, and Cathy Harrington as an ex-officio member. Committee discussing using table talks with 3-4 per tables after the service with Finance Committee members at the tables to discuss Stewardship campaign. We are trying to cultivate a family friendly atmosphere to make the church a destination. It is really important to have a spokesperson for the campaign and Gail is an excellent choice.

**Ray and Helen Solomon Memorial:** Daidee will approach the family for their thoughts and suggestions. A photograph of Helen and Ray placed in the church is one possibility.

**DRE Report:** Kay reported that the Kids will cosponsor the Day of Remembrance on Thursday, November 20 here at the church. Childcare will be provided. The Great Gobbler Walk will be attended by the youth and all members that can make it. Currently we have 53 kids registered in RE and we are running out of space. Report attached.

**RE Report OWL update:** Cecile reported that OWL (Our Whole Life) training will be held on March 20, 21 & 22, 2015. Trainers from Atlanta are available on these dates. Facilitators will cost \$250/each. We will also pay housing, food and transportation. There will be a fee for all participants and it should cover our expenses. There will be sessions for grades 7-9 and 10-12.

Tom will not continue First Hour because of poor attendance. The Pagan group will continue. Nancy Beel will continue Poetry time.

**Outreach:** Linda reported that we have 6 new members from the UU101 class. We had to reschedule New Member Sunday because of conflicting schedules. Also Rev. Cathy said that we will have another UU101 in January. Another movie night is being planned in December.

Social Justice worked with the Committee Organizing for Action and on Reproductive rights.

**Congregational Life:** Greg raised the subject of Cookies for Christmas and Cecile volunteered to head up the Cookies for Christmas.

Beloved conversations-Elaine wanted to remind us of the East Tennessee cluster is sponsoring a Beloved Conversations seminar by Mark Hicks. Jim to check BOT minutes to see what we said about the Marks Hicks Seminar.

**Board Retreat deadline follow-up:**

Covenant Dec. 31- Linda has put current covenant in bullet points and ready to review.

Definition of board jobs Dec. 21- They are VP job descriptions. We may have more detailed job descriptions in Nom/Dev committee.

Policy review Dec. 18 - Daidee, George & Jim will meet to review policies in early December.

**Quick Report Items:**

1. **Next meeting: Wednesday, December 17, 2014 at 6:30 pm**
2. **Opening/closing readings for December: Linda will provide opening and closing words.**

**Check-out:** Everyone checked out

**Closing Words:** Monique reported on process. Best job that we have done with limited cross-talk.

**Extinguish Chalice:** Greg

**Adjourn:** 8:50 pm

Submitted by Jim Welborn, Secretary