

## **BOT Meeting Minutes for July 24, 2014 (Revised 8/18/14)**

### **Unitarian Universalist Church of Chattanooga**

**Present:** Leslie Brock, President; Monique Lewis, President Elect; Frank Caperton, Past President; Daidee Springer, Treasurer; Jim Welborn, Secretary; Buck O'Rear, VP Resources Ministry; Cecile De Rocher, VP Religious Growth Ministry; Linda Park, VP Outreach Ministry

**Absent:** Greg Cruz, VP Congregational Life Ministry

Leslie called the meeting to order at 7:02 p.m. and Linda Park lit the chalice. Leslie opened with a reading by Henry Ford. Everyone checked in and meeting began.

**June Minutes:** The minutes were approved as amended and corrections made. Buck made the motion and Daidee seconded the motion and minutes were approved.

**Financial Reports:** We owe Pam about \$1250 for underpayment of the 7.65 % of salary and housing in lieu of FICA that was part of her contract. It will be paid to her in July but will be charged to the 2013-2014 fiscal year budget. Pledges for last year came in \$5000 above budget.

VPs and Committee chairs can spend the funds in their budgets. If budget is overspent then a request for additional funds for reimbursement must be filled out and approved. The Requests for Reimbursement form will be revised and brought to the BOT for approval as policy. The expenses for Pam's reception will come from the general fellowship budget.

**Ministers Update:** Rev. Cathy will be here for the Labor Day Picnic on Sunday, August 31. We will have the Water Communion on September 7 and Rev. Cathy's introductory Sermon will be on Sunday, September 14. Rev. Cathy's email address is: [cathy.harrington@icloud.com](mailto:cathy.harrington@icloud.com). Her contract for 2014-2015 will be for 10.5 months to coincide with our church year end and the contract will come up for renewal annually.

Linda presented a Hello to the new Minister list that will be used to welcome our new developmental minister.

#### **Items from the Finance Committee:**

1. Policy on Solicitations/Sales/Promotions at the church: Leslie presented a policy draft at our June BOT meeting with request to review and vote on approval at July BOT meeting. Buck made a motion to approve policy as written and that it be placed in our policy manual. Monique seconded the motion and the motion was approved.

## POLICY ON SOLICITING, SELLING AND PROMOTION OF MERCHANDISE AND SERVICES AT CHURCH

Unitarian Universalist Church of Chattanooga limits the selling of items or services at church for personal profit or for the benefit of any group not directly sponsored by the church.

Such selling shall be permitted only in one of the following circumstances:

- In conjunction with church-sponsored Craft Fairs. This Craft Fair is to be held no more than twice during the fiscal year.
- After services by individuals who have been invited to speak or perform. The sale of

merchandise promoted by the invited speaker shall be permitted in the Social Area.

- Events put on by members for personal profit must be approved by the Vice President of Resources, and/or the Vice President of Outreach, in consultation with the minister.

Promotion of personal businesses at church should not be overt. This policy is not intended to discourage networking among members, only the explicit advertising, promotion, or sales of services or products.

Solicitation of donations will be limited to efforts specifically adopted by the Social Justice

Committee and approved by the Vice President of Resources, and/or the Vice President of Outreach, in consultation with the minister as compatible with Internal Revenue Service (IRS) rules and regulations. Solicitation of donations will take place only at a designated table.

Exceptions:

- The solicitation of sales by children for school or group organizations will be allowed as before provided that it is done informally and without display tables unless the individuals go through formal approval process listed above.
- Previously approved delivery of goods requiring minimal space will be allowed provided that such does not become intrusive to overall atmosphere of worship and fellowship on Sunday mornings.

Procedure

- Individuals would contact the Church Administrator about the desire to sell merchandise as set forth above.
- Individuals would be expected to make a donation to the church that corresponds appropriately to the kind of use made of the church.

Individuals wanting to solicit donations for social justice causes will be referred to the chairs of the Social Justice Committee for consideration.

Adopted: 07/24/2014

Revised:

1. Craft Fair: The Harvest Festival Craft Fair will be held on Saturday, October 11 at the church. Booths will be rented for \$10-15 by members and \$20-25 by non-members. The items are to be original crafts. Nancy Beel and Pam Johnson are developing plan and will be available at our next BOT meeting.

**Accepting donation of a piano:** Steve has checked out the piano and it is in good shape. We will have to have it tuned after transportation. Nicky is working to find transportation.

**RE/DRE Report:** Youth RE chair Greg Oberschmidt has resigned as chair due to work schedule. Looking for a new chair. UUA is offering OWL training in August but each congregation must send at least two (2) people. We are not attending. RE is planning several things prior to 11 a.m. worship service such as poetry, pagan and TED talks which will be held in Fahs room. The Fahs room is will also be redecorated.

Quick Report Items:

1. Board Rep. Schedule - any changes? Schedule for the first quarter is good to go.
2. Mark Hicks Workshop – update: East Tennessee Cluster is planning for a seminar in January 2015 and would like for each church to participate. Our cost is approximately \$800.
3. Labor Day Picnic: Picnic will be held on Sunday, August 31 at 11:00 a.m. WOWsers are the sponsor with assistance from the BOT. Announcement will be placed in the August NUUsletter. Meal will be a potluck. More to come.
4. Camera donation: The BOT will ask Kay if she can use the movie camera for RE. If yes then she can have it.

**Next Meeting:** Third Thursday in August 21, 2014 at **6:30 p.m.** (Note Time change!)

**Check Out:** My, what a chatty bunch tonight.

**Extinguishing the chalice and closing words:** Leslie gave a reading from Jennifer Hudson.

Adjourn: 9:25 p.m.

