

Board of Trustees Meeting

February 27, 2014

Present: Frank Caperton, Buck O'Rear, Daidee Springer, Leslie Brock, Elaine Watkins, Nicky Ozbek, Reverend Pam Rumancik (Interim Minister), Kay McCurdy (DRE, and serving as substitute Secretary for Jim Welborn.) Member absent: Jim Welborn.

Frank called the meeting to order at 7:00 p.m. and shared an opening reading from *Bless the World*.

Everyone participated in a brief check-in.

Daidee led the roundtable discussion on Chapter 5: The Job of the Board from *Governance and Ministry*.

Nicky made a motion to approve the amended minutes from the January 16, 2014 BOT meeting, as submitted by Jim Welborn, Secretary. Daidee seconded the motion. Motion carried unanimously.

Buck made a motion to approve the minutes from the January 29, 2014 Developmental Ministry meeting, as submitted by Jim Welborn, Secretary. Elaine seconded the motion. Motion carried unanimously.

Financial Report: presented by Daidee.

- Pledges are up for this time of the fiscal year but many large pledging units have already paid in full. Some new members are also pledging.
- Finance Committee watching which budget items are being underspent/overspent, with an eye to the future.

- Amazon.com is now charging sales tax on items. Daidee contacted amazon.com, and has secured instructions to make orders placed for UUCS tax exempt in the future. Those who typically place orders (Rev Pam & Kay, and a few others) have been given proper paperwork and instructions. Others will be asked to place their amazon orders through the church office or the bookkeeper.
- Dream Budget for 2014-2015 will require strong and successful stewardship campaign to become a reality.
- Finance Committee reviewed (and revised where needed) Dream Budget, line by line.

Daidee made a motion to approve the 2014-2015 Dream Budget as submitted by the Finance Committee (copy attached).

Buck seconded the motion.

Motion carried unanimously.

Minister's Report: presented by Reverend Pam.

- Second Hour prep is going very well. Classrooms downstairs have been reorganized and groups have newly designated meeting spaces. Rev Pam has a group of Second Hour Ambassadors who will show folks where to go, and when, once we begin on March 2nd. Our UU Kids will be sung out at the end of service to lessen any traffic flow problems, and also will insure kids arrive safely and promptly to their RE classrooms.
- A "New Member" small group is forming.
- Note: in the future, Rev Pam will have a second person present at all staff evaluations.

Finance Committee Report: presented by Buck

- Utility shed has been installed. Landscaping committee will eventually paint the shed, and security measures will be taken to protect the contents. A ramp will be built to allow easier access to/from shed for mowing equipment.

- Forum group has installed new electronics and sound system in their meeting space. Would like to purchase blind for the glass door for safety measure. Locking cabinet will be installed.
- Overspending on Stewardship Budget. Will hire catering service to set up, serve and clean up on the day of the event. Food will be purchased by Stewardship volunteers. Would like to hire a magician, serve great food, allow everyone to enjoy the meal rather than rushing to and fro, and have it be a truly memorable event for attendees.

Buck made a motion to approve overspending the Stewardship Budget of \$1050 by a maximum of \$800. Daidee seconded the motion. Motion carried unanimously.

Stewardship Campaign: presented by Buck

- UUCC volunteers are stepping up to help with the forward momentum of our stewardship campaign. The program has been set, with special music and presentations. Inga Johanneson delivered a draft copy of the stewardship pledge packet, Kay McCurdy has agreed to serve as Master of Ceremonies, Leslie Brock knows of a reputable magician for the event. She will contact him after checking with Monique Lewis.
- A suggested “standard of giving” has been included in the pledge packet.
- Solar Panel update: We’ve officially placed an order with Light Wave Solar, Inc. They have already surveyed our property, and initial prep for installation will begin in approximately 30 days. It was noted that when we begin actual installation of the panels, we should contact local media, in order to receive publicity as the first church in Chattanooga with solar panels.
- A craft sales policy is being developed. It was noted that the October Harvest Festival held at the church would also be a great day for a craft fair.
- Buck is developing a Building Rental policy for the church. He distributed a rough draft of the policy to all BOT members. This policy will be put on the agenda of the March 20th BOT meeting.

- Endowment is basically holding steady, with losses and gains mostly balancing out from month to month.

Religious Education Report: Kay

- DRE's report attached.
- DRE requested \$274 in additional professional expenses so that she might attend the UUAs Teacher Development training in Cleveland, OH on 4/24/14-4/26/14.

Daidee made a motion to approve additional \$274 in additional funds for DRE to attend training in Cleveland.

Nicky seconded the motion.

Motion carried unanimously.

After a brief check-out, Frank adjourned the meeting at 9:01 p.m.

Respectfully submitted,

Kay McCurdy

Substitute Secretary (filling in for Jim Welborn)