

Unitarian Universalist Church of Chattanooga

Board of Trustees Meeting Minutes for January 16, 2014 (Corrected)

**Present:** Frank Caperton, President; Leslie Brock, President-Elect; Daidee Springer, Treasurer; Jim Welborn, Secretary; Nicky Ozbek, VP Congregational Life Ministry; Buck O'Rear, VP Resources Ministry; Elaine Watkins, VP Outreach Ministry; Pam Rumancik, Interim Minister

**Guest:** Kay McCurdy, Director of Religious Education; Melissa Reese, Chair Social Justice and Judith Pedersen-Benn, Move to Amend

Frank called the meeting to order at 6:58 p.m. The chalice was lit and Frank read two paragraphs from page one of "Governance and Ministry" by Dan Hotchkiss entitled Organized Religion.

After check-in we began a discussion of Chapter 4 of "Governance and Ministry" By Dan Hotchkiss entitled A Map for Thinking about Congregations. We will be discussing various chapters for the next several months as part of BOT training. We will devote 30-40 minutes at each regular BOT meeting for these discussions.

**December Minutes:** Daidee made a motion to approve and Buck seconded the motion and minutes were approved as written.

**Financial report:** Daidee reported that we are doing well. A number of yearly pledges have been paid in full and some committees are under budget. Daidee made a motion to approve payment to Nicky for the purchase of some of the sound equipment with money from the Equipment Reserve Fund. Leslie seconded the motion and it was approved by the board. Financial reports will be attached to hard copy of minutes.

**Ministers Report:** Rev. Pam reported that she will be visiting churches [candidating](#) for her settled ministry. She does plan to fill out the year for us and possibly longer if needed. Detailed report is attached.

**Proposal from Social Justice Committee:** Melissa brought the request to the BOT for the Chattanooga Affiliate of Move to Amend to be allowed to use our facility to show a film on the first Friday of the month and to hold their regular monthly meeting on the third Friday of the month. The movies will focus on issues of corporate reform and social/economic justice. Our SJ Committee would like to work with them and several members have attended UUCC. New members Dave Benn and Judith Pedersen-Benn are new members and will act as a liaison when necessary. Elaine made a motion to allow "Move to Amend" the use of the church in conjunction with our Social Justice Committee on the first and third Fridays of each Month. Daidee seconded the motion and the motion was approved.

**Finance Committee Report:** Buck made a motion to declare a 30 day moratorium on additional building rentals so our out dated policy be updated and will bring policy back to the BOT for approval. Frank seconded and the BOT approved the motion.

1. Motion for CHA ([Chattanooga Humanist Association](#)) use of upper floor: Buck made motion and Daidee seconded the motion and the motion was approved.
2. Motion to approve financial wavers for five members: Buck made motion to approve financial wavers for five members for the 2013-2014 year. Elaine seconded the motion and the BOT approved the motion.
3. Update on Solar Panels: The original vendor will refund our down payment and Sandy is currently working with Lightwave out of Nashville. The Solar Panels will happen.
4. Stewardship update: Commitment Sunday is planned for Sunday April 6 with planning meeting meetings set for next week.
5. Update on Craft sales: Pam, Daidee and Buck will meet next Sunday after church to develop policy.
6. Update on Sale of UUC.org sale: The web name was sold for \$200 and sale will be handled as a gift to the church.
7. Recommend money counters group for Sundays: To comply with best practices we will have a committee of 8 members to serve in groups of 2 to handle counting the money on Sunday
8. Discussion of policies on external communication: Daidee made a motion for Pam and Elaine initiate a taskforce to establish guidelines for any external communications and advertising. Buck seconded the motion and the motion was approved by the BOT.

**DRE Report:** Kay reported that she has 3 new members on the RE committee. Coming of age mentorship begins on February 2 with 7 youth developing a statement of faith. Intergenerational services planned for J1/19 and 2/16. Report attached.

**Quick Reports:**

1. Elaine Hill has agreed to serve on the Nominating and Development Committee for next year.
2. The Southern Region of UUA is planning a Leadership Experience at the Mountain in August. The fee is \$200 and we should send 3 or 4 members.
3. Play "8" will have a dress rehearsal on Sunday February 2 at 4:00 p.m. in the Sanctuary. Jeanie Cerulean is directing and after the rehearsal we will have a pot luck and seed swap.
4. Daidee mentioned that [Steve Hollingsworth had submitted a detailed proposal for release of funds for WUTC underwriting to the VP of Outreach and the Interim Minister. Both said that they had received it and they recommended release of said funds forthwith. Promos could then begin with advertising of the Play "8". The board concurred.](#)

5. Closing: Frank read from the forward to the book Governance and Ministry by Hotchkiss.

Adjournment at 9:10p.m. Next meeting Thursday, February 27 at 7:00 p.m. Kay will cover for me on 2/27. Jim Welborn, Secretary