

**Unitarian Universalist Church of Chattanooga**  
**Board of Trustees Meeting Minutes for May 16, 2013**  
(Approved at BOT meeting of June 27, 2013)

Present: Pamela Rumancik, Minister

Wendes Jones, President

Buck O'Rear, VP Resources Ministry

Elaine Watkins, VP Outreach Ministry

tom kunesh, VP Religious Growth Ministry

Nicky Ozbek, VP Congregational Life Ministry

Frank Caperton, President-Elect

Jim Welborn, Secretary

Absent: Elaine Hill, Past President Alan Larson, Treasurer

Guests: Daidee Springer, Linda Helton, Greg Oberschmidt

Wendes Jones called the meeting to order at 7:03 pm. The chalice was lit by Linda Helton and Rev. Pam gave the opening words to make space for a memory that you want to share, and prayed that we open our hearts to joyous possibilities. Everyone checked in about how their week was going.

**Minutes Approved: Buck moved to approve minutes as written. Seconded by tom and approved by the board.**

**Minister report:** Report was not read but is part of the minutes.

**Financial report:** Buck gave the report in the absence of Alan. We are over \$600 for the month but are \$1276 under budget for year. We will go over budget after retirement is paid for Pam. The solar panel project is on hold because TVA will issue no more contracts this year. We will need to reapply next year. There was over \$21,000 pledged and \$18,000 has been collected. A letter will go out to donors with a request on how to use funds.

**Update DRE Recruitment Committee:** An executive session was called by Wendes for purpose of addressing the recommendation of the DRE committee. Elaine Watkins presented the recommendation of the committee. Members of committee were Wendy Sapp, Greg Oberschmidt, Monique Lewis and Elaine Watkins. Greg and Elaine as members of the committee were positive about the team and their work and will continue to serve if asked to do so. After serious discussion, **Buck made the motion: Do we accept the recommendation of the DRE Committee for DRE candidate? Nicky Ozbek seconded the motion and the vote was one for and 5 against and recommendation was not accepted. Another motion was made by Frank to continue search process and hire a summer intern if necessary. Motion seconded by Buck and motion was approved.**

**NOMCOM report:** The report from the NOMCOM is:

**Nominating Committee:** Angelia Stinnett, Carl Hunt is considering it, Catherine Long, Charles Wright and Tacey Overbeck.

**VP Resources Ministry:** Buck O'Rear

**VP Outreach ministry:** Elaine Watkins

**VP Congregational Life Ministries: Nicky Ozbek**

**VP Religious Growth Ministries:**

**Secretary of Board of Trustees: Jim Welborn**

**Treasurer: Alan Larson**

**Treasurer Elect:**

**President Elect: Leslie Brock**

**Music Directory Vacancy:** Nicky Ozbek will select members of task force for the full vetting of the candidates for Music Director. Nicky will send names to Wendes and send out by email for discussion and vote. Greg Oberschmidt volunteered to be on the Task Force. Daidee raised question about end of pay for Music Director, John Standridge and it was agreed to pay through June 16.

**Policy on financial document retention:** Policy for document retention developed by the Finance committee was presented by Buck.

Buck made a motion for BOT to approve as policy the recommendation of Finance Committee on Document Retention. Seconded by Frank and approved by BOT. Policy will be added to UUCC policy manual. There is a lot of personnel files and history that needs sorting through. Daidee will serve on task force working with HR in sorting the files.

**Motion to retain David Chair of Endowment Committee:** Buck requested that we retain David Reed as chair of the Endowment Committee for another term of five years. Nicky made a motion to retain David Reed as chairman of the Endowment Committee for another five year term. Frank raised the question that we do not have a work plan for the Endowment Fund and he would like to see one. Buck responded with info about the EF. The committee was chartered in 2005. The current endowment committee consists of George Helton, Buck O'Rear and David Reed and Moneys are used for large projects and Emergency situations. There is currently \$61,000 in the fund. Daidee Springer pointed out that minutes of Endowment Committee are recorded in the Finance meeting minutes. Tom Added an amendment that on next rotation a female be appointed to the committee. Elaine Watkins seconded the motion with the amendment included. Motion was approved unanimously by the BOT.

**Delegates for GA:** Three spots have been approved for GA attendees. Frank and Pam are definite. Melissa Reese and Frances Starkis are planning to go but if they can't Daidee Springer or Steve Hollingsworth can become delegates.

**Stewardship Update and Budget:** Buck reported that the pledged amount of \$163,000 is needed to meet dream budget. The pledged amount is \$159,000 has been pledged and after a 5% default it is \$151, 050. The budget for 2013-2014 is \$205, 988. To Balance \$21,866 was used from the Church of God Rental.

Buck emphasized that we are on a slippery slope by using the COG funds. Buck and others are looking at the Forth Program from the UUA as a year around stewardship program. It could help make this my church and build a base to involve the whole congregation.

**Tom made a motion to approve the \$205,988 as budget for 2014. Buck seconded the motion and it passed the board unanimously. Buck also thanked the finance committee for their work on the budget.**

**Consultation Update:** The BOT felt that the teleconference was disappointing and Connie Goodbread spent too much time trying to sell herself and the program, but knew very little about us. We have numerous vacancies and we may need a year to get on track. Wendes asked for volunteers to come up with a recommendation on a consultant. Pam, Frank, Buck and Nicky will be the taskforce and were requested to come back to the BOT in six weeks with a recommendation.

**Annual meeting:** Annual meeting is Sunday June 9. Board VP annual reports are due May 21 so they can be a part of the annual meeting minutes. Tom mentioned that reports can be put on website in text and PDF format. Congregation will be notified by email, bulletin and announced in service.

Daidee requested that a copy of the BOT Agenda be forwarded to the congregation for their review and comment.

Wendes had the closing words with readings from: Leo Buscaglia, PhD  
Love is learned, Fear is learned, Hate is learned, Concern is learned, Commitment is learned, Success is learned, Kindness is learned, Humility is learned and all are learned in Society, Home and Relationships.

Meeting adjourned at 9:40 pm.

Next board meeting is June 20, 2013 at 7:00 pm at UUCC.

Jim Welborn, Recording Secretary for the BOT