

**Unitarian Universalist Church of Chattanooga
Board of Trustees Meeting Minutes for July 18, 2013**

Present:

Frank Caperton, President
Elaine Watkins, VP Outreach Ministry
Nicky Ozbek, VP Congregational Life Ministry
Daidee Springer, Treasurer
Jim Welborn, Secretary
Leslie Brock, President Elect
Absent: Pamela Rumancik, Minister; Buck O'Rear, VP Resources Ministry
Guests: Sandy Kurtz

Frank Caperton called the meeting to order at 7:00 pm. The chalice was lit by Daidee Springer and Frank gave the opening words from a book by Dan Hotchkiss entitled "Governance and Ministry". Everyone checked in about how they were feeling. Frank began the meeting by reporting that Buck O'Rear was home after surgery and is doing well.

Minutes Approved: Elaine moved to approve minutes as written for regular BOT meeting of June 27, 2013. Leslie seconded the motion and motion was approved by the board.

Minister report: No Report

Financial report: Daidee gave highlights of financial report. The financial reports will be attached to the copy of minutes kept in the office. Bart Solomon will be the treasurer of the Ministerial Search Committee (MSC). A separate checking account has been set up with \$3,000. More money will be added as needed by the MSC. Estimated total amount needed is \$6-8,000.

Solar Panel Contract: Sandy reported that our Solar Panel application will be turned in to TVA on August 1 for their approval. We currently have enough funds in the SPA for 14 panels. Sandy addressed the Finance Committee's concerns about income from the panels. Catherine Long has reviewed the submitted contract from Sustainable Future LLC. TVA will give us a rebate of \$1,000 to help with installation. If we are approved by TVA, we will get a premium of \$.06/ per kilowatt hour used. If we hook directly to our building, we will get the savings from the panels which will lower our electric bill. Either way we will reap the savings for the next 25 years. We have a contract to sign with Sustainable Future LLC for the installation. They need \$2003.40 to initiate the project for drawings and submission to TVA. **Leslie made a motion to sign the contract and issue a check for \$2003.40 to Sustainable Future LLC. Nicky seconded the motion and it was approved by a 4 to 2 vote of the board. Daidee and Frank will sign the contract. Sandy thanked everyone that had worked on the Solar Panel Project.** Contract and report from Sandy will be attached.

Report from DRE Committee: Kay reported on the DRE activities and future plans. We currently have 33 on role in the youth department. A teen lock-in is planned for July 27-28. Rev. Pam and new VP DRE will review DRE when on board. Elaine informed us about a teacher training workshop for DRE. Kay's report is attached.

Interim Minister Contract: Daidee, Nicky and Buck reviewed the proposed contract and will discuss the proposed changes with Rev. Pam and inform BOT of changes and submit a final contract for BOT approval.

Act on Nominating Committee Recommendation: The NOMCOM has recommended Roger Davis as a member for 2013-2014. Daidee made a motion to approve the NOMCOM recommendation and Nicky seconded the motion and it was approved.

Music Director Search: Nicky reported that Ads have been placed in the Pulse (\$60) and with the UUA Musical Directors Network. We currently have one applicant and interview will be completed by first week of August.

Sound booth project: Nicky reported that committee is working with Tommy Carter who is a sound technician with 88.1. We will have a dedicated computer to use in the sanctuary.

Social Justice Event Saturday: Elaine discussed the “Eggs on the Side of Justice Breakfast” which is planned by Melissa Reece and Frances Starkis who chair the Social Justice Committee. They plan to discuss the social justice issues in the community. So far 32 people have signed up. Members from local churches including Episcopal, Mispah and Congregational have already signed up.

Search Committee Checking Account: Daidee already addressed in financial report above.

BOT Role in Labor Day Picnic: The Labor Day Picnic will be on Sunday September 1. Nicky praised those responsible for the July 4 picnic which was a great success. The BOT will serve for the Labor Day Picnic. It was suggested that the picnic be a pot luck event.

Old/New Business:

Frank presented the BOT rep schedule through September.

Frank asked that we hold August 10 open for a BOT retreat. He will contact Connie Goodbread about possible leaders.

Frank would like to have a preliminary membership drop list be developed and a committee from finance, membership and minister should review and make recommendations.

We need to review our policy for new members to complete before membership. Frank asked that Elaine representing membership and Buck representing finance review the policy.

Frank read further from the book by Dan Hotchkiss “Governance and Ministry” for the closing words.

Meeting adjourned at 8:33 pm.

Next board meeting is August 15, 2013 at 7:00 pm at UCC.

Jim Welborn, Recording Secretary for the BOT