

**Unitarian Universalist Church of Chattanooga
Board of Trustees Meeting Minutes for June 27, 2013**

Present:

Frank Caperton, President
Buck O'Rear, VP Resources Ministry
Elaine Watkins, VP Outreach Ministry
tom kunesh, VP Religious Growth Ministry
Nicky Ozbek, VP Congregational Life Ministry
Alan Larson, Treasurer
Jim Welborn, Secretary
Leslie Brock, President Elect

Absent: Elaine Hill, Past President; Pamela Rumancik, Minister

Guests:

Frank Caperton called the meeting to order at 6:58 pm. The chalice was lit by Alan Larson and Frank gave the opening words from a poem by Rebecca Parker entitled "Choose to Bless the World". Everyone checked in about how they were feeling. Frank began the meeting by thanking the departing board members for their service. He thanked Tom Kunesh, VP Religious Growth; Alan Larson, Treasurer. Frank also thanked Elaine Hill, Past President for three years of service and Wendes Jones for her serving with high energy for two plus years.

Minutes Approved: Buck moved to approve minutes with corrections for regular BOT meeting of May 16, 2013 and called BOT meeting of May 23, 2013. Elaine Watkins seconded the motion and motion was approved by the board.

Minister report: No Report

Financial report: Alan Larson that we are still behind last year at the end of May. Our expenses are also less than budgeted.

Nicky made a motion to approve financial report and Buck O'Rear seconded the motion and it was approved.

Replacement of Rooftop A/C Unit: The Finance Committee recommends and Buck O'Rear made motion for the board to accept a bid from Mountain City Service of \$8,717.00 to replace our leaking air conditioner for the fellowship area. Funds for purchase will come from the Building Reserve Account (see line item #3210102 of the balance sheet) and the Equipment Reserve Fund (See line item #3222102 of the balance sheet). Elaine Watkins seconded the motion and it was approved by the board. (Bid summary is attached from Paul Adler)

Action on DRE Search Committee: The DRE Search Task Force reported; that based on our conversation with Kay, the task force unanimously recommends that the board Accept Kay's offer to rescind her resignation and continue as DRE. Based on this recommendation, Tom Kunesh made a motion to approve Kay

McCurdy as DRE. Jim Welborn seconded the motion and it was approved by the board.

Action on Finance Committee Recommendation on DRE Raise: Since Kay McCurdy has rescinded her decision to resign and will continue as RE Director, the Finance Committee recommends and Buck O'Rear moved that the BOT begin paying the 2.5% raise given to all continuing staff members beginning in July. Monies will be allocated from additional pledge commitments since date of 2013/2014 congregational approval. Tom Kunesh seconded the motion and it was approved by the board.

Music Director Search: Nicky Ozbek reported that we have one candidate already. The search committee will still advertise in UUA and locally with a deadline of August 1 to have a new Music Director on board.

Vacant BOT Positions: Frank reported that we need names for the VP Religious Growth Ministries. We currently have someone who has agreed to serve as Treasurer for 2013-2014 replacing Alan Larson. We will vote by email sometime this week. We also have a candidate for the NOMCOM committee.

Mileage Reimbursement for UUCS Volunteers: The Finance Committee recommends and Buck O'Rear moved that the BOT continue to use IRS guidelines on reimbursement of mileage expense for volunteers. Use either option 1 or option 2 of the approved policy. Nicky Ozbek seconded the motion and the board approved the motion.(See attached policy)

Request That BOT Host Labor Day Picnic: Nicky Ozbek brought the recommendation from the Wowser committee. The picnic would be on Sunday September 1. Nicky and Wowsers will coordinate with Elaine Watkins and committee on Outreach.

Additional Quick Report Items:

1) **Tom Kunesh** reported on the Mark Hicks workshop on June 8. With a budget of \$2000, we have a balance of \$439. There are still outstanding bills but so far have not been able to get Hicks to respond. Everyone attending thought the workshop was very worth their time.

2) **Frank** reported that David Reed will not continue as chair of Finance Committee and George Helton has agreed to serve as chair for 2013-2014.

3) **Buck** reported that there are still 5 pledges outstanding and when they are in we should have pledges of \$157,500 which is short of the \$162,000 dream budget. We need to make stewardship a year around campaign. We cannot continue to eat up reserve funds. Currently 13% of members are not contributing to campaign. Frank pointed out that a healthy church should get 85% of their budget from pledges. Leslie would like for us to get more members to use bank drafts for their pledges.

4) **Frank** says that Rev. Pam's contract needs updating and Daidee, Buck and Nicky will work it out and bring back to board for approval.

5) **Frank** received a note from Ken Beaver with results of contacting all those that contributed to the Solar Panel fund. None of those contacted have requested their money back. It appears that additional funds will become available on August. We need a written contract with EPB to hook up our solar panels to the grid before we dispense any funds.

6) **Leslie Brock** questioned whether we should fill the rest of the personnel committee. Currently only Elaine Watkins is a member. This will be discussed at a later date.

7) **Retreat for new board will be on Saturday, August 10** with place to be announced. Board members were given a book by Barbara Child and Keith Kron titled "In The Interim". Rev. Pam recommended that we read this before the retreat. We may also have a consultant to help with the retreat.

8) **Tom Kunesh** requested that the DRE attend the Board meetings in the absence of a VP of Religious Growth.

9) **Frank** would like for us to have a workshop on Categorical Thinking given by Barbara Child and Keith Kron.

10) **Nicky Ozbek** made the BOT aware of a Celtic singing group would like to use our building on April 6, 2014. Nicky wanted to get date on church calendar. The group has used our facility before.

Frank read further from the poem by Rebecca Parker "Choose to Bless the World" for the closing words.

Meeting adjourned at 8:48 pm.

Next board meeting is July 18, 2013 at 7:00 pm at UUCC.

Jim Welborn, Recording Secretary for the BOT